

**Minutes of the Lebanon Public Library Board of Trustees
TUESDAY, OCTOBER 26, 2010**

Jane Myers (President); Linda Jones (Vice-President); Karen Richards (Treasurer); Emmadell Sturgis (Secretary); David Truitt (Library Board Attorney); David Koehler; Marsha Truitt, Barby Strange.

Absent: David Koehler, Marsha Truitt, David Truitt (Library Board Attorney)

Meeting called to order by Board President, Jane Myers.

MISSION STATEMENT

Read by Jane Myers

REVIEW OF AGENDA

Correspondence included in Board packets.

MINUTES OF SEPTEMBER 28, 2010

Minutes will be supplied at our next meeting, November 23, 2010

TREASURER'S REPORT

Karen Richards reports that the direct deposit for employees has been successful.

CLAIMS

Motion by Barby Strange to pay claims 12832-13177, 2nd by Emmadell Sturgis. Motion carries by unanimous vote.

ACTION ITEMS

1. The Headphone Policy was presented for 2nd reading. Motion by Karen Richards to accept said policy, 2nd by Emmadell Sturgis. Motion carries by unanimous vote.

2. Holiday Schedule-The Holiday Schedule for 2011 will be presented at the next meeting, November 23, 2010.

3. Marion Twp. Non-Resident Contract-Kay Martin reports that Marion Twp. has chosen the full-subsidized option. Discussion follows. Motion by Barby Strange to accept the Marion Twp. Non-Resident Contract as written, 2nd by Karen Richards. Motion carries by unanimous vote.

4. Harrison Twp. Non-Resident Contract-Kay Martin reports that Harrison Twp. has chosen the full-subsidized option. Discussion follows. Motion by Karen Richards to accept the Harrison Twp. Non-Resident Contract as written, 2nd by Barby Strange. Motion carries by unanimous vote.

5. Health Insurance renewal-Kay Martin presents renewal alternatives for health insurance effective January 1, 2011. Discussion follows. Motion by Emmadell Sturgis to approve the health insurance renewal following the guidelines of String #5 as presented, 2nd by Barby Strange. Motion carries by unanimous vote.

COMMITTEE REPORTS

Department Reports-Verbal report given by Yvonne Welty

Strategic Planning-Verbal report given by Committee Member, Emmadell Sturgis

Legislative-Written reports presented in Board Packets.

Technology-Written reports presented in Board Packets.

DIRECTOR'S REPORT

Worth Twp. Meeting-Kay Martin reports that she attended the Twp. meeting to discuss Non-Resident options. Discussion follows.

NEW BUSINESS

If Evergreen Indiana allows, the Board agrees to give retiring Board Members a Lifetime Card.

Karen Richards shares information from her visit to the Kendalville Library in Kendalville, Indiana. Discussion follows.

Board President Jane Myers appoints a nominating committee, consisting of Linda Jones and Karen Richards, for the purpose of nominating officers for the calendar year of 2011.

OLD BUSINESS

The Director's Evaluation is being sent out. It is to be returned to the Library in a sealed envelope and will be discussed at the November 23rd meeting.

ADJOURNMENT

Motion by David Koehler to adjourn the meeting, 2nd by Marsha Truitt. Motion carries by unanimous vote.

Meeting adjoined.

Respectfully submitted

Emmadell Sturgis, Secretary

Jane Myers, President
