

Assistant Patrol Leader



General Information

Description: The Assistant Patrol Leader is appointed by the Patrol Leader and leads the patrol in his absence.

Comments: Substituting for the Patrol Leader is only part of the Assistant Patrol Leader's job. The APL actively helps run the patrol.

Reports to:	Patrol Leader
Type:	Appointed by the Patrol Leader
Term:	6 months

Qualifications

Age:	None
Rank:	None
Experience:	None
Attendance:	Average or above for all activities over previous 6 months
Confirmation:	Nomination Approved by Scoutmaster

Performance Requirements

Training:	A 30 minute training session will be held at the beginning of the term with the Patrol Leader and Scoutmaster to discuss your responsibilities.
Attendance:	You are expected to attend at a minimum: <ul style="list-style-type: none">• 65% of troop meetings• 65% of troop outings• 65% of service projects If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.
Effort:	You are expected to give this job your best effort and use the adult leadership and advice when you feel they are needed.

General Leadership Responsibilities

Uniform:	<p>Set the example by wearing your uniform correctly. This means that you will:</p> <ul style="list-style-type: none"> • Wear all of the parts of the troop uniform as defined by troop communication. • Shirt buttoned correctly, shirttail tucked in. • All required insignia and badges current and in their correct locations.
Behavior:	<p>Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.</p>
Attendance:	<p>Set the example by being an active Scout. Be on time and prepared for meetings and activities. If you are not going to be at a meeting you must call the Senior Patrol Leader and Scoutmaster. If you suddenly have to miss an outing, you must notify the Scoutmaster, the adult in charge, and the Senior Patrol Leader. You also need to make sure that the Assistant Senior Patrol Leader or his delegate is ready to assume your responsibilities. This requires you to "Be Prepared". Plan ahead and this will never be an issue.</p>

Specific Leadership Responsibilities

- Helps the patrol get ready for all troop activities.
- Lends a hand controlling the patrol and building patrol spirit.
- Must be well informed in case Patrol Leader is absent.
- Follows the Patrol Method and understands the 10 things to be a better leader.
- Note: You can still have a conference with your advisor at any time. If you feel like having a discussion, just ask.

Duties	What it means in Troop 804
Assist the Patrol Leader in the following:	<ul style="list-style-type: none"> • Assist your patrol leader by following through on assigned duties. • Keep informed. • Make sure you know what is going on so you can help out. • Planning and leading patrol meetings and activities. • Keeping the patrol members informed. • Preparing your patrol to take part in Troop activities.
Assume responsibilities of the patrol leader in his absence	<ul style="list-style-type: none"> • Know what the Patrol Leader is supposed to do and fill in for him when he is absent.
Represent the patrol at the PLC in the absence of the Patrol Leader.	<ul style="list-style-type: none"> • In the absence of your Patrol Leader, represent and vote for your patrol at the PLC. • Attend at LEAST two PLC meetings with the patrol leader present to learn the process and procedures. • Learn to create and use Troop 804 meeting plan template.
Work with other troop leaders to make the troop run well.	<ul style="list-style-type: none"> • Make sure you know what you are supposed to do and do it well. • Help whenever you can to maintain discipline.
Develop patrol spirit.	<ul style="list-style-type: none"> • Have your patrol flag at all troop and patrol activities. • Have a patrol yell. • Have skits ready for outing campfires.

	<ul style="list-style-type: none"> • Have cheers ready for outing campfires. • Have songs ready for outing campfires. • Assist troop chaplain in Scout Own Service during outings when necessary.
Set a good example:	<ul style="list-style-type: none"> • Be the first to reflect the scout sign. • Maintain a positive and enthusiastic attitude. • Exhibit good self-discipline. • Have a good attendance record. • Meet your obligations on time and in full effort. • Have fun but not at the expense of others. Goofing off without purpose wastes time and loses the interest and respect of the other scouts. • REMEMBER: The troop will follow your example.
Wear the uniform correctly:	<ul style="list-style-type: none"> • Always conform to the Troop 804 uniform policy.
Show Scout Spirit:	<ul style="list-style-type: none"> • Use the Scout Oath and Law as an everyday guideline. • Actively participate in the activities of Troop 804. • Set an example for the other Scouts to follow.