

# Assistant Senior Patrol Leader



## General Information

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**Description:** The Assistant Senior Patrol Leader is the second highest ranking patrol leader in the troop. The Assistant Senior Patrol Leader acts as the Senior Patrol Leader in the absence of the SPL or when called upon. He also provides leadership to other junior leaders in the troop.

**Comments:** The most important part of the ASPL position is his work with the other junior leaders. The ASPL should be familiar with the other positions and stay current with the work being done.

<b>Reports to:</b>	Senior Patrol Leader
<b>Type:</b>	Appointed by the Senior Patrol Leader
<b>Term:</b>	6 months

## Qualifications

<b>Age:</b>	None
<b>Rank:</b>	1st Class or higher
<b>Experience:</b>	None
<b>Attendance:</b>	75% for all activities over previous 6 months
<b>Confirmation:</b>	Appointment Approved by Scoutmaster

## Performance Requirements

<b>Training:</b>	You must attend the troop Junior Leader Training even if you have attended in the past.
<b>Attendance:</b>	<p>You are expected to attend at a minimum:</p> <ul style="list-style-type: none"><li>• 80% of Patrol Leaders' Council meetings</li><li>• 65% of troop meetings</li><li>• 65% of troop outings</li><li>• 65% of service projects</li></ul> <p>If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.</p>
<b>Effort:</b>	You are expected to give this job your best effort and use the adult leadership and advice when you feel they are needed.

## General Leadership Responsibilities

<b>Uniform:</b>	Set the example by wearing your uniform correctly. This means that you will: <ul style="list-style-type: none"> <li>• Wear all of the parts of the troop uniform as defined by troop communication.</li> <li>• Shirt buttoned correctly, shirttail tucked in.</li> <li>• All required insignia and badges current and in their correct locations.</li> </ul>
<b>Behavior:</b>	Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.
<b>Attendance:</b>	Set the example by being an active Scout. Be on time and prepared for meetings and activities. If you are not going to be at a meeting you must call the Senior Patrol Leader and Scoutmaster. If you suddenly have to miss an outing, you must notify the Scoutmaster, the adult in charge, and the Senior Patrol Leader. You also need to make sure that the Assistant Senior Patrol Leader or his delegate is ready to assume your responsibilities. This requires you to "Be Prepared". Plan ahead and this will never be an issue.

## Specific Leadership Responsibilities

- Attends and functions as a member of the Patrol Leaders Council.
- Helps the Senior Patrol Leader lead meetings and activities.
- Runs the troop in the absence of the Senior Patrol Leader.
- Helps train and supervise the Troop Scribe, Quartermaster, Librarian, Historian, Chaplain Aide, and Instructor.

<b>Duties</b>	<b>What it means in Troop 804</b>
Function as a member of the PLC:	<ul style="list-style-type: none"> <li>• Attend and participate in all PLC meetings.</li> <li>• Provide helpful suggestions in the meeting planning process.</li> <li>• Volunteer to lead activities at meetings.</li> <li>• Make a list of items assigned to you and follow through on those items.</li> </ul>
Help with leading the meetings and activities as called upon by the SPL:	<ul style="list-style-type: none"> <li>• Help the SPL conduct the meetings and activities</li> <li>• Help maintain discipline.</li> <li>• Make sure the youth leaders know what assignments they have been given.</li> <li>• Provide assistance and leadership to the other youth leaders.</li> <li>• Take over the responsibilities of the SPL in his absence.</li> </ul>
Keep others informed:	<ul style="list-style-type: none"> <li>• Call the SPL at least once each week to pass along information and check on preparations for meetings and activities.</li> </ul>
Set a good example:	<ul style="list-style-type: none"> <li>• Be the first to reflect the scout sign.</li> <li>• Maintain a positive and enthusiastic attitude.</li> <li>• Exhibit good self-discipline.</li> <li>• Have a good attendance record.</li> <li>• Meet your obligations on time and in full effort.</li> <li>• Have fun but not at the expense of others. Goofing off without purpose wastes time and loses the interest and respect of the other scouts.</li> <li>• REMEMBER: The troop will follow your example.</li> </ul>
Wear the	<ul style="list-style-type: none"> <li>• Always conform to the Troop 804 uniform policy.</li> </ul>

uniform correctly:	
Show Scout Spirit:	<ul style="list-style-type: none"> <li>• Use the Scout Oath and Law as an everyday guideline.</li> <li>• Actively participate in the activities of Troop 804.</li> <li>• Set an example for the other Scouts to follow.</li> </ul>