

Historian



General Information

Description: The Troop Historian keeps a historical record or scrapbook of troop activities.

Comments: The true value of a good Historian does not show up until years later. The Historian provides material for displays and presentations of current activities. In addition, the work of the Historian provides a link with the past.

Reports to:	Assistant Senior Patrol Leader
Type:	Appointed by the Senior Patrol Leader
Term:	6 months

Qualifications

Age:	None
Rank:	None
Experience:	none, but interest in photography is helpful
Attendance:	75% for all activities over previous 6 months
Confirmation:	Appointment Approved by Scoutmaster

Performance Requirements

Training:	You must attend the troop Junior Leader Training even if you have attended in the past.
Attendance:	You are expected to attend at a minimum: <ul style="list-style-type: none">• 80% of Patrol Leaders' Council meetings• 65% of troop meetings• 65% of troop outings• 65% of service projects If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.
Effort:	You are expected to give this job your best effort and use the adult leadership and advice when you feel they are needed.

General Leadership Responsibilities

Uniform:	<p>Set the example by wearing your uniform correctly. This means that you will:</p> <ul style="list-style-type: none"> • Wear all of the parts of the troop uniform as defined by troop communication. • Shirt buttoned correctly, shirttail tucked in. • All required insignia and badges current and in their correct locations.
Behavior:	<p>Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.</p>
Attendance:	<p>Set the example by being an active Scout. Be on time and prepared for meetings and activities. If you are not going to be at a meeting you must call the Senior Patrol Leader and Scoutmaster. If you suddenly have to miss an outing, you must notify the Scoutmaster, the adult in charge, and the Senior Patrol Leader. You also need to make sure that the Assistant Senior Patrol Leader or his delegate is ready to assume your responsibilities. This requires you to "Be Prepared". Plan ahead and this will never be an issue.</p>

Specific Leadership Responsibilities

- Attends and functions as a member of the Patrol Leaders Council.
- Gather pictures about troop activities and provide them to the Web Master.
- Complete Troop Reports for activities and provide it to the Web Master.
- Take care of troop trophies, ribbons, awards and souvenirs of troop activities.
- Display troop awards, scrapbooks, and Rank Board at Courts of Honor.
- Make sure the Troop website is updated at least monthly.
- Set a good example.
- Enthusiastically wear the Scout uniform correctly.
- Live by the Scout Oath and Law.
- Show Scout spirit.
- Perform any additional duties as assigned by your Advisor.

Duties	What it means in Troop 804
Function as a member of the PLC:	<ul style="list-style-type: none"> • Attend and participate in all PLC meetings. • Provide helpful suggestions in the meeting planning process. • Volunteer to lead activities at meetings. • Make a list of items assigned to you and follow through on those items.
Gather pictures and facts about past activities of the Troop and keep them in scrapbooks, wall displays or information files:	<ul style="list-style-type: none"> • Make sure that someone takes pictures at every Troop event. • Provide photos and details of troop activities to the Web Master in a timely manner. • Maintain the Troop record archive with things such as Quality Unit awards and Troop recharter certificates. • Complete and provide the following documents to the Web Master: <ul style="list-style-type: none"> ○ The 'Troop 804 Outing Report' for each outing. ○ The 'Troop 804 Court of Honor Summary' for each COH. ○ The 'Troop 804 Eagle Project Summary' for each completed Eagle Project.
Take care of Troop trophies and keepsakes:	<ul style="list-style-type: none"> • Collect all troop awards and keep them in a safe place. • Collect Troop flag banners.

Keep information about Troop alumni:	<ul style="list-style-type: none"> • Provide information to the Web Master about Troop alumni, especially Eagle Scouts.
Keep others informed:	<ul style="list-style-type: none"> • Contact the SPL weekly to pass along information and check on preparations for meetings and activities.
Set a good example:	<ul style="list-style-type: none"> • Be the first to reflect the scout sign. • Maintain a positive and enthusiastic attitude. • Exhibit good self-discipline. • Have a good attendance record. • Meet your obligations on time and in full effort. • Have fun but not at the expense of others. Goofing off without purpose wastes time and loses the interest and respect of the other scouts. • REMEMBER: The troop will follow your example.
Wear the uniform correctly:	<ul style="list-style-type: none"> • Always conform to the Troop 804 uniform policy.
Show Scout Spirit:	<ul style="list-style-type: none"> • Use the Scout Oath and Law as an everyday guideline. • Actively participate in the activities of Troop 804. • Set an example for the other Scouts to follow.