

Order of the Arrow Representative



General Information

Description: An Order of the Arrow Troop Representative is a youth liaison serving between the local OA lodge or chapter and his troop. In his troop, he serves as a communication and programmatic link to the Arrowman and adult leaders and Scouts who are not presently members of the Order. He does this in a fashion that strengthens the mission of the lodge and purpose of the Order. By setting a good example, he enhances the image of the Order as a service arm to his troop. By accepting the position of Order of the Arrow Troop Representative, you agree to provide service and leadership to your troop. The responsibility should be fun and rewarding. This job description outlines some of the things you are expected to do while serving in this leadership role.

Comments: Must be an active and participating member of [Lowaneu Allanque Chapter, Jaccos Towne Lodge.](#)

Reports to:	Scoutmaster and Chapter Chief
Type:	Appointed by the Scoutmaster
Term:	One Year

Qualifications

Age:	None
Rank:	Order of the Arrow Member
Experience:	None
Attendance:	75% for all Troop activities over previous 6 months
Confirmation:	Appointment Approved by Scoutmaster

Performance Requirements

Training:	You must attend the troop Junior Leader Training, even if you have attended in the past.
Attendance:	You are expected to attend at a minimum: <ul style="list-style-type: none"> • 80% of Patrol Leaders' Council meetings • 65% of troop meetings • 65% of troop outings • 65% of service projects • 75% of all OA Chapter Activities

	If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.
Effort:	You are expected to give this job your best effort and use the adult leadership and advice when you feel they are needed.

General Leadership Responsibilities

Uniform:	Set the example by wearing your uniform correctly. This means that you will: <ul style="list-style-type: none"> • Wear all of the parts of the troop uniform as defined by troop communication. • Shirt buttoned correctly, shirttail tucked in. • All required insignia and badges current and in their correct locations.
Behavior:	Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.
Attendance:	Set the example by being an active Scout. Be on time and prepared for meetings and activities. If you are not going to be at a meeting you must call the Senior Patrol Leader and Scoutmaster. If you suddenly have to miss an outing, you must notify the Scoutmaster, the adult in charge, and the Senior Patrol Leader. You also need to make sure that the Assistant Patrol Leader or his delegate is ready to assume your responsibilities. This requires you to "Be Prepared". Plan ahead and this will never be an issue.

Specific Leadership Responsibilities

- Attends and functions as a member of the Patrol Leaders Council.
- Attends and participates in Chapter and Lodge activities.
- Serves as a communication link between the Lodge or Chapter and the Troop.
- Encourages year round and resident camping in the Troop.
- Encourages older Scout participation in high adventure programs.
- Encourages Scouts to actively participate in community service projects.
- Assists with leadership skills training in the Troop.
- Encourages Arrowmen to assume leadership positions in the Troop.
- Encourages Arrowmen in the Troop to be active participants in the lodge and/or chapter activities and to seal their membership in the Order by becoming Brotherhood members.
- Sets a good example.
- Enthusiastically wears the Scout uniform correctly.
- Lives by the Scout Oath and Law, as well as the OA Obligation.
- Shows Scout spirit.

Duties	What it means in Troop 804
Function as a member of the PLC:	<ul style="list-style-type: none"> • Attend and participate in all PLC meetings. • Provide helpful suggestions in the meeting planning process. • Volunteer to lead activities at meetings. • Make a list of items assigned to you and follow through on those items.
Cheerful Service	<ul style="list-style-type: none"> • Live it.
Keep others informed:	<ul style="list-style-type: none"> • Keep other informed of all Lodge Level and Chapter level OA events. • Encourage participation. • Prep potential new members and troop on expectations.

Set a good example:	<ul style="list-style-type: none"> • Be the first to reflect the scout sign. • Maintain a positive and enthusiastic attitude. • Exhibit good self-discipline. • Have a good attendance record. • Meet your obligations on time and in full effort. • Have fun but not at the expense of others. Goofing off without purpose wastes time and loses the interest and respect of the other scouts. • REMEMBER: The troop will follow your example.
Wear the uniform correctly:	<ul style="list-style-type: none"> • Always conform to the Troop 804 uniform policy.
Show Scout Spirit:	<ul style="list-style-type: none"> • Use the Scout Oath and Law as an everyday guideline. • Actively participate in the activities of Troop 804. • Set an example for the other Scouts to follow.